



2022 Food & Wine Festival

Sunday 29th May, 10am – 4pm

“A dollop of indulgence and a dash of quirky”

EXPRESSION OF INTEREST FORM

Business Name:			
Contact Name:			
Postal Address:			
Email Address:			
Business Phone:		Mobile Phone:	

Please describe your product/menu/service to be offered on the day and approx. sale price (\$) per serve. We require each stall to have at least one \$8 offering. Please describe this and its local ingredients on the first line.

*** Remember – preference will be given to businesses that prepare **gourmet** small serves of **locally grown** produce and adopt this year’s event theme. Please keep prices below \$12 for a sample plate/tasting plate or small serve. **Large meals are not encouraged.** The event is aimed at giving visitors a “slice” of your wares and spreading the love around the event. Give visitors your social media details and other marketing material so they can find you for future business.*

\$8 or less offering:	\$
1.	\$
2.	\$
3.	\$

Please list local produce included in your menu or products for sale. Coles or Woolworths are **not** local producers- this is a key criterion for Slice Stalls.

SPECIAL REQUIREMENTS

Please list all special requirements you have, (e.g you have your own mobile cool room which needs to be close to your site or your stall is a trailer). We will endeavour to accommodate these requests as best we can.

I WISH TO REGISTER FOR THE FOLLOWING:	Early-bird*	Normal Amount	
Single Site 3 x 3m	\$160.00	\$190.00	\$ _____
Double Site 3 x 6m	\$320.00	\$380.00	\$ _____

* Early-bird rate applies to EOI Forms received by **2nd April 2022**.

POWER – limited availability

\$30.00 per outlet

I require _____ (number of outlets) 10 amp single phase power outlets: \$ _____

Please describe what appliances you intend to use on each power outlet:

NOTE: ONE outlet per TAGGED appliance. ALL extension cords and appliances MUST be tagged. Do not pay for one outlet then run multiple powerboards without circuit breakers because it trips the electrical system.

ICE

I require ICE (unlimited supply to your stall all day) \$30.00 \$ _____

SUBTOTAL \$ _____

I am a current Camden Haven Chamber of Commerce member (20% discount) - \$ _____

TOTAL SITE FEE \$ _____

Final applications close 7th May 2022. You will be notified of your successful application and invoiced at this time. DO NOT include payment with this application. You will be invoiced for your site fees and events costs prior to the event and all fees must be paid before 25th May 2022. No cash, EFT, or cheques will be accepted on the day of the event. We may offer your site to another stallholder if full payment is not received by this date.

All applications must include copies of the following:

- Public Liability Insurance certificate
- Food Safety – where applicable
- Food Safety Supervisor Certificate – where applicable (**All food stalls** require a qualified Food Safety Supervisor onsite)
- Mobile food stall/ van Approval from Port Macquarie Hastings Council.

Completed EOI forms and other documentation (as above) can be:

- emailed to enquiries@sliceofhaven.com.au
- posted to Slice of Haven Event Committee, PO Box 428, Laurieton, NSW, 2443

Applications will not be considered until the relevant documentation is provided. Please read the Terms and Conditions on the following page and sign.

STALLHOLDER TERMS & CONDITIONS - Please read as some have changed

1. The sale of generic branded water or soft drink is *discouraged*. All beverage products should be sourced from local producers or suppliers e.g. Mount Seaview Spring Water, Saxby's soft drinks.
2. NO other generic products may be sold e.g. packet chips or chocolate bars.
3. Wineries and breweries stall staff MUST have current RSA cards on their person.
4. Wineries and breweries MUST display appropriate signage as per usual licensing requirements.
5. Stalls must be occupied by 8am sharp on Sunday. We recommend setting up the afternoon before. We will have security on-site overnight.
6. ALL vehicles must be removed from the event site by 9am on Sunday. No parking in the LUSC car park – this area has been set aside for disabled parking and emergency vehicles.
7. No vehicles will be permitted to return to the site prior to 4pm – NO EXCEPTIONS. The committee reserves the right to extend this time if it is deemed unsafe for lingering patrons.
8. No tobacco or cigarettes are permitted to be sold.
9. Vendors must behave in a professional and courteous manner.
10. Stallholders must take direction from the Stalls Coordinator/Slice of Haven Committee executive.
11. Cancellations must be notified in writing 14 days prior to the event.
12. No refund will be offered to stallholders who do not turn up on the day.
13. All tents/marquees/structures MUST be weighted or pegged for safety.
14. All stallholders MUST minimise waste and use recyclable or compostable materials as much as possible. No single-use plastics.
15. All oils must be removed from the site at the end of the event – do not pour oil/wastewater down drains or onto the grass.
16. Your site must be left as you found it, bins are provided for public use only, please remove ALL rubbish.
17. Food outlets with a deep fryer must have a dry chemical powder fire extinguisher on site.
18. All stallholders must have current \$20 million Public Liability Insurance.
19. All electrical appliances must be in safe working order and have a current compliance testing tag. Any appliance without a current tag will not be permitted to be used.
20. Stallholders must provide their *own* current **tagged and tested** power leads and power boards with circuit breakers.
21. Failure to comply with the above will result in exclusion from future Slice of Haven events.
22. The Stallholder Coordinator will allocate your site location and advise you of this prior to the event.
23. The event **will proceed in any weather** unless it is deemed dangerous to the public, e.g extremely high winds. Unfortunately, we are unable to offer a refund for a last-minute event cancellation due to unforeseen circumstances beyond our control. We've not cancelled the event at the last minute since it began in 2008.
24. Please note we will adhere to any COVID-19 safety requirements specified at the time of the event and will keep you informed of this.

DECLARATION:

- I HAVE READ AND UNDERSTOOD THE REGISTRATION GUIDELINES & REGULATIONS PROVIDED IN MY EXPRESSION OF INTEREST FORM.
- I HAVE READ AND UNDERSTOOD THE FOOD AUTHORITY ACT & TEMPORARY FOOD STALL GUIDELINES.
- I ATTACH A COPY OF MY CURRENT PRODUCT & PUBLIC LIABILITY INSURANCE AND OTHER DOCUMENTATION AS APPLICABLE

Signed: _____

Date: _____